

Committee(s) Education Board	Dated: 28/01/2021
Subject: Annual Review of Terms of Reference	Public
Which outcomes in the City Corporation's Corporate Plan does this proposal aim to impact directly?	3, 8 & 10
Does this proposal require extra revenue and/or capital spending?	N
If so, how much?	N/A
What is the source of Funding?	N/A
Has this Funding Source been agreed with the Chamberlain's Department?	N/A
Report of: The Town Clerk	For Decision
Report author(s): Polly Dunn, Senior Committee and Member Services Officer	

Summary

This report calls for the annual review of the Board's own Terms of Reference.

Recommendation(s)

Members are invited to:

- approve, subject to any comments, the terms of reference of the Board be approved for submission both the Policy and Resources Committee and the Court of Common Council, as set out at Appendix 1, and that any further changes required in the lead up to the Court's appointment of Committees be delegated to the Town Clerk in consultation with the Chairman and Deputy Chairman; and
- consider whether any change is required to the constitution or frequency of the Committee's meetings.

Main Report

1. Each grand committee of the Court of Common Council is obliged to review its terms of reference annually and in good time for any changes to be considered before committees are reappointed by the Court in April each year.
2. The terms of reference of the Education Board are attached as an appendix for your consideration. Suggested deletions have been struckthrough and additions underlined.
3. Following more substantial changes in recent years, there is little proposed by way of amendment for 2021/22. The changes that do appear have been made to reflect the change of name of *Sir John Cass Foundation Primary School* to *the Aldgate*

School, and the assumption of the City's two co-sponsored schools into the City of London Academies Trust.

4. The Board is also required to review the frequency of its meetings and constitution. At present the Board is scheduled to meet on five further occasions in 2021. These do not currently include any informal Board Away Days.
5. Note that the Membership as it appears in Appendix 1 is correct as of July 2020. Any changes made to the membership after this time will be incorporated in the final Court Report for 2021.

Corporate & Strategic Implications

6. Members should consider the current scope of the Board's Terms of reference, and bear in mind the impact of any proposed changes, particularly resource, legal and equalities implications.

Conclusion

7. Amendments to the Terms of Reference are put forward for the consideration of Members.

Appendix 1 – Draft Terms of Reference 2021/22

Polly Dunn

Senior Committee and Member Services Officer

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